
From: Zanolli, Janice (DPH)
Sent: Wednesday, November 02, 2011 10:07 AM
To: Khan, Annie (DPH); Corbett, Kate (DPH); Lawler, Michael (DPH); Medina, Nicole (DPH); Tran, Mai (DPH); Renczkowski, Daniel (DPH); Saunders, Della (DPH); Frasca, Daniela (DPH); Lleshi, Hevis (DPH); Salemi, Charles (DPH)
Cc: O'Brien, Elisabeth (DPH)
Subject: Requesting discoveries

Good Morning

I know I have asked this before but I am going to ask again. The purple request sheets are 8 1/2 x 11 if you have more than one case/lab # you are requesting at the same time **please** put them on **one (1)** purple slip. You are wasting paper. I do not care about the defendant name if this is the reason you are putting the lab #/cases on separate slips. I file the slips and I have a limited amount of space in my office to put these so if you can save me the space I'd appreciate it. That's why I asked you to get rid of the smaller pink slips.

Thank you

Janice L. Zanolli
Administrative Assistant
Drug Lab
Wm. A. Hinton State Laboratory
617-983-6953